## **Privacy & Cookies**

#### Like most websites, this site uses cookies

Asphalt Surfacing Ltd (www.asphalt-surfacing.co.uk) uses cookies to provide functionality that leads to an improved user experience. None of these record any personal information about our visitors.

#### **Google Analytics**

Google Analytics is our primary statistics platform to track how our website is being used and where our visitors are coming from.

	Name	Purpose	Value	Persistence	Length
-	utma	Statistics	Numeric string	Permanent	2 years
-	utmb	Statistics	Numeric string	Permanent	30 minutes
-	utmc	Statistics	Numeric string	Session	Session
-	utmz	Statistics	Alphanumeric string	Permanent	6 months

### Most web browsers allow you to refuse to accept cookies

This <u>website</u> contains comprehensive information on how to do this on a wide variety of browsers. This website is not associated with Asphalt Surfacing and therefore Asphalt Surfacing is not responsible for their content.

# **Privacy Policy**

#### Information Collected

Information of a personal nature is collected from you only when you submit a request for our services.

#### What happens with this information

This information may be kept in email format or deleted and used for:

Internal record keeping for quotations, invoices and follow up contact.

Asphalt Surfacing is committed to ensuring that your information is secure. All electronic data collected is stored in a secure password protected environment or paper copies are stored in a locked environment.

This website may contain links to other websites of interest. However, once you have used these links to leave this site, you should note that Asphalt Surfacing does not have any control over that other website and therefore cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

#### **Controlling your personal information**

Asphalt Surfacing will not sell, distribute or lease your personal information to any third parties unless given your permission or required by law to do so.

#### **Your Rights**

You may have certain rights in relation to your information including a right to access or to correct the information we hold on you. We have listed the rights you have over your information and how you can use them below.

These rights will only apply in certain circumstances. They will generally not be available if there are outstanding contracts between us, if we are required by law to keep the information or if the information is relevant to a legal dispute.

- You can remove consent, where you have provided it, at any time.
- You can ask us to confirm if we are processing your information.
- You can ask for access to your information.
- You can ask to correct your information if it is wrong.
- You can ask us to delete your information.
- You can ask us to restrict how we use your information.
- You can ask us to help you move your information to other companies.
- To help with that, you have a right to ask that we provide your information in an easily readable format to another company.
- You can ask us to stop using your personal information, but only in certain cases.
- You have the right to complain to the relevant supervisory authority.

#### **Changes to the Policy**

This policy is kept under review and will be changed from time to time